

CHARLTON ANNUAL PARISH COUNCIL MEETING THU 15 MAY 25 - AGENDA

Cllrs are asked to arrive 10 minutes early for this meeting in order to sign their Declaration of Acceptance of Office and to sign in the Historic PC Record.

- 1. Election of Chairman.** To elect a Chairman for the coming year.
- 2. Apologies.** To record apologies for absence.
- 3. Public Questions/Receipt of Petitions.**
- 4. Declarations of Interest in accordance with the Localism Act 2011.**
- 5. Urgent Matters at Chairman's Discretion.** The Chairman will announce whether any subject has been raised before the start of the meeting and if so when in the Agenda it will be taken.
- 6. Election of Deputy Chairman.** To elect a Deputy Chairman for the coming year.
- 7. Co-option into PC Vacancy.** To decide whether and how to fill the PC vacancy. One current candidate – Philip Baffour.
- 8. Last Minutes (6 Mar 25 and 2 May 25 meetings)** – approval, and identification of any outstanding actions.
- 9. Exemption from External Audit.** In accordance with Sect 9 of the Local Audit (Smaller Authorities) Regulations 2015, to consider certifying that the PC is exempt external audit, since both gross annual income and expenditure are below £25,000. Clerk to lead.
- 10. Approval of 2024/25 Annual Governance Statement.** To approve the 2024/25 Annual Governance Statement. RFO to lead.
- 11. Approval of 2024/25 Accounts.** To approve the 2024/25 accounts and Accounting Statements. RFO to lead.
- 12. Finance.** Brief report; then consideration of the payment of invoices (incl WALC subscription £207.30, Insurance (if received), Countrywide Grounds Maintenance £120 + VAT for verge cut on 12 May, WALC £72 for two Cllr training courses).
- 13. Portfolios.** Allocation of portfolios to Cllrs. See separate note.
- 14. Planning Application – PL/2025/02618 Turnpike Cottage.** PC to decide the response.
- 15. Planning Applications – PL/2025/02586 and 02796 Little Lype Farm.** PC to decide the response.
- 16. Potential LHFIG Issue – Noah's Ark Junction.** PC to consider submitting a LHFIG issue (with 30% funding contribution implication) on the Noah's Ark junction.
- 17. Footpaths.** To consider a LHFIG request by the Footpaths Group.
- 18. CSW.** To consider CSW request for funding for recruitment fliers.
- 19. Emergency Plan.** Information from Chairman.
- 20. Highways Update.** Information only. Incl on LHFIG outstanding issues. By Clerk.

21. Leaving Gift for Cllr. PC to consider a leaving gift for Jenny Walker after 38 years on the PC; and if so, whether to fund it from the PC account under LGA 72 s137.

22. Planning. Report on Planning Applications:

- Considered by the PC since the last meeting:
 - Lype Fields Farm, rural worker's dwelling – Support.
 - Land near Minety Substation, Certificate of Lawfulness – no objection.
 - 60 Bisley Cottages, rear extension to property – no objection.
- Decided by Wilts Council since the last meeting:
 - 60 Bisley, holiday let shepherd's hut – approved.
 - 1 and 2 South Lodges, gas tanks and associated works – approved.
 - Bambury Hill Farm, replace door and windows LBC – approved.
- Current applications:
 - Turnpike Cottage; Little Lype Farm x2; Land Adjacent Upper Stonehill Cottage – change of use of parcel of land; Bisley House – extension to permitted garage to form viewing room.
- Not yet decided: Land to East and South of Minety Substation (grid connection cable).
- Appeals.
 - 22/05504, 4th BESS south of Substation – permitted on appeal.

23. Councillors' observations and items for the next meeting.

24. Dates of Next Meetings. 3 Jul, 4 Sep, 6 Nov.

Additional item: Wilts Council Update. Wilts Cllr Elizabeth Threlfall to report, if attending. be taken whenever Chairman decides.